

# The VCU Leaflet

Brought to you by the Office of Sustainability

WINTER 2014



## PRE-BREAK CHECKLIST

- Shut windows** tightly, including storm windows (*the extra one behind your regular one.*)
- Shut curtains**/lower blinds for extra insulation.
- Winter:**  
If you have control, turn thermostat down to **60°F**
- Shut off** power strips.
- Unplug appliances** not plugged into power strips (*microwaves, coffee pots, printers, faxes, & chargers.*)
- Tightly **turn off** faucets, and report and leaks.
- Water** your plants.
- Turn off** the lights.

## Have a safe and enjoyable winter break!

As the fall semester comes to an end, students are packing the library to prepare for final exams and drinking warm spiced coffee is a daily ritual. Soon, the young Richmond inhabitants will make their way home for the holidays, and the city will sit quieter for a few weeks as winter break commences.

The Office of Sustainability wants to remind you that before your office wraps up the season with a holiday potluck celebration (remember to use reusable dishware!), prepare your space for the long break ahead. We suggest taking a look at our pre-break checklist, and making sure that these small details are taken care of before leaving, to help keep VCU green while we're away. Kindly remind your staff to check off these points by either copying it into an e-mail, or printing this newsletter and cutting out the checklist to distribute.

Wishing you a safe and wonderful holiday!

Warmly,



[www.vcugoesgreen.com](http://www.vcugoesgreen.com)  
[www.vcu.edu/recycling](http://www.vcu.edu/recycling)  
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## SAVE THE DATE

<b>Recycle Mania</b> February 1st - March 28th	REDUCE! National campus recycling competition
<b>Campus Conservation Nationals</b> February 8th - March 1st	Compete against ODU & U of R to reduce the most energy
<b>Sustainability Plan- Town Hall</b> February 11th, 3-5pm	Be a part of deciding VCU's future Sustainability Plan

## Interested in Working with Us?

Do you have ideas for promoting sustainability on campus? Follow us!

@vcugoesgreen [facebook.com/vcugoesgreen](https://www.facebook.com/vcugoesgreen)

## EXCITING OPPORTUNITY

In response to organizations' expressed need for understanding, and education concerning globalization and sustainability, the [VCU School of Business Center for International Business Advancement](#) has partnered with [Enviroic Foundation International](#) to build a unique program culminating in a Certificate of Completion in Globalization and Sustainability. The program begins Feb. 11, 2015, runs for 10 weeks, and is limited to 40 participants. All who are interested are encouraged to visit [this site](#), or register online at <http://business.vcu.edu/ciba/2241.html>.